

MONTHLY REPORTS FEBRUARY 2026

Updates from City Departments and Monthly Activities



CITY OF FITCHBURG, WISCONSIN



Administration Monthly Report

For the Month of: February 2026

Meetings

- Held a 1:1 meeting with each of the 16 department heads
- Attended Development Team meetings
- Attended weekly update meetings with Mayor
- Held DH meetings for Council agenda review and roundtable discussion
- Attended monthly League of Municipalities Administrator Zoom meeting and WCMA Region 5 meeting, DCCVA virtual roundtable
- Met with Avante
- Met with CVMIC representative Ben Hoverson
- Attended bi-weekly Police Services Facility meetings
- Attended various developer meetings
- Held monthly meetings with Community Resource Team and Buildings & Grounds staff
- Attended Finance, Council, Personnel, and COW meetings
- Attended weekly communication and monthly Veterans Park meetings

Staff Projects

Worked with staff on various projects and policies including but not limited to city newsletter, IAFF arbitration, Country View Mobile Home Park, Oregon/Fitchburg/CARPC meetings, Police Services Facility, Flock cameras, strategic plan, sports complex, development fees, Oregon/Verona/Fitchburg Joint Fire-EMS District, city hall remodel, CIP carryover requests, and resident concerns.

Events and Collaboration with Businesses & Residents

- Provided a monthly video update and Council meeting recap for residents via FACTv.
- Attended the Ehlers conference in Wisconsin Dells.
- Attended and presented at the Fitchburg Faith & City Leaders meeting.

**CITY OF FITCHBURG
BUILDING INSPECTION DEPARTMENT**

PERMITS ISSUED

	New Single Family	New Two Family	Construction Value 1&2 Family	New Multi-Family	Multi-Family Units	Construction Value Multi-Family	Total Living Units	New Commercial	Construction Value Commercial	Alteration/Repairs Residential	Alteration/Repairs Commercial	Value ALL Permits including Alteration/Repairs	Building Inspection Permit Fees for ALL Permits
January	3	0	\$ 1,050,000	1	210	\$ 34,500,000	213	2	\$ 34,881,863	93	8	\$ 72,104,216	\$ 705,451
February	14	3	\$ 8,366,512	2	24	\$ 7,267,500	44	1	\$ 400,000	57	5	\$ 16,924,679	\$ 169,068
March							0						
April							0						
May							0						
June							0						
July							0						
August							0						
September							0						
October							0						
November							0						
December							0						
2026	17	3	\$ 9,416,512	3	234	\$ 41,767,500	257	3	\$ 35,281,863	150	0	\$ 89,028,895	\$ 874,519
2025	83	19	\$ 48,800,354	7	477	\$ 80,560,000	580	7	\$ 142,062,474	1618	102	\$ 338,172,715	\$ 1,131,253
2024	99	22	\$ 55,370,597	14	323	\$ 65,534,385	466	6	\$ 32,571,989	1150	105	\$ 196,260,700	\$ 867,972
	A	B	C	D	E	F	G	H	I	J	K	L	M

A SINGLE FAMILY DWELLINGS
B TWO FAMILY DWELLINGS
C TOTAL CONSTRUCTION VALUE 1&2 FAMILY
D MULTI-FAMILY DWELLINGS
E TOTAL MULTI-FAMILY UNITS
F TOTAL CONSTRUCTION VALUE MULTI-FAMILY
G TOTAL LIVING UNITS

H COMMERCIAL BUILDINGS
I TOTAL COMMERCIAL BUILDING VALUE
J RESIDENTIAL ALTERATION/REPAIR PERMITS
K COMMERCIAL ALTERATION/REPAIR PERMITS
L TOTAL VALUE ALL PERMITS
M TOTAL FEES ALL PERMITS



Clerk Monthly Department Report

For the Month of: February 2026

Elections

- In-person absentee voting for the February Primary took place February 3rd through February 13th.
- Staff assisted 156 residents with in-person absentee voting.
- Conducted second of two visits of Special Voting Deputies to seven assisted living facilities on February 2nd.
- Conducted public test of voting equipment on February 9th as noticed in paper.
- Set up seven polling locations
- Administered February 17, 2026, Spring Primary Election.
- Citywide turnout was 13%
- Total participation was 2,534.
- 1,022 voted absentee.

Total Eligible Voters	19,323
Total Votes Cast Citywide	2,534
Total Absentees	1,022
Total Voter Turnout %	13%

No provisional ballots

- Conducted Municipal Board of Canvass on February 23rd to certify the election results.
- Served as Chief Inspector and conducted closing duties in the afternoon at District 4 Polling location due to vacancy.
- Staff member assisted in conducting closing duties at District 2 Polling location.
- Drew names of candidates for lot placement on the April ballot.
- Updated contests and local candidates running for election in WISVOTE voter program.
- Completed Election Reconciliation in WISVOTE which includes generating voter participation for the February Election.
- Established in-person/early voting hours at City Hall for April Election.
- Published Type E Notice in official newspaper of absentee voting instructions.
- Began working on schedules for in-person absentee voting at City Hall.
- Began working on schedules for absentee voting in assisted living facilities.
- Continued training of two new Chief Election Inspectors due to vacancy at District 4 polling location and addition of a 7th polling location.

- Began working on scheduling of election inspectors and chiefs to staff 7 polling locations on election day for the April Election.
- Began coordination for set-up of the City's seven polling locations with election inspectors, city staff and contact person for the seven polling locations.
- Began coordination for assistance with public testing of voting equipment for April Election.
- Sent reminders to candidates required to file campaign finance reports for April Election.

Licensing

- Issued 159 Dog licenses
- Issued 11 Cat licenses
- Issued 7 Operators licenses

Special Projects

- Continued communication and coordination of implementing the records request software program.
- Continued participating in future City Hall remodel discussions.

Board of Review

- Began working on setting date for open book and the first meeting of the Board of Review and confirmed attendance for first meeting with members.
- Began compiling packet materials for Board members and residents.

Other

- Processed fourteen Open Records requests.
- Began receiving 2026 tax exempt single and multiple parcel reporting forms which is done in even years.

Staff

- Team members created agendas for two PSHS and Common Council meetings and monthly COW meetings.
- Clerk attended bi-weekly PSHS and Common Council meetings.



Communications Monthly Department Report

For the Month of: February 2026

FACTv Current Productions

- 19 productions completed in February.
- 21 meetings completed in February.
- 24 Talking Fitchburg updates- one per day (2 min.) and one TF Digest per week (three min.) in February.
- 30 productions scheduled for March.
- 24 meetings scheduled for March.

FACTv Upcoming Productions

- | | |
|--|--|
| • Water Tower D assembly videos | • Fairway Lounge Ribbon Cutting |
| • Efficiency Navigator Program- TF interview and promo video | • Police Services Facility Update |
| • Efficiency Navigator Press Conference | • Chamber Fitchburg Focus- Candidate Forum |
| • Two Lunch & Learns FSC | • TF Council Recap Show |
| • FFD Soy Foam Press Conference | • TF Fitchburg Chamber Update |
| • Madison Reading Project Ribbon Cutting | • TF Department of Ag., Trade, and Consumer Protection |
| | • TF Better Business Bureau |

Long Term Productions

- FACTv Marketing Plan- FACTv Marketing Videos- On-going
- Fitchburg Police Department Video Projects- Spotlight Series & Monthly Building Updates
- Fitchburg Police Department Identifier Video
- Fitchburg Fire Department- Day and Life of a Firefighter

Department Projects

- FSC Dining Room AV Project- Completed in February
- March edition of Fitchburg Connect newsletter
- Social Media Team meeting setup
- Review FACTv Marketing Project and make updates plans for 2026

Department Focus

- City-wide communications

Water Tower D Construction Work



Fitchburg Candidate Forum - Fitchburg Chamber Focus March 11th





Economic Development Monthly Report

For the Month of: February 2026

Economic Development

- Assembled marketing packets and USBs
- Gathered documents for Vandewalle
- Updated development presentation and ACT database
- Idle Sites Grant
- Draft TID request resolutions - 3

Business/Developer Outreach

- Thirty-two business/developer contacts with several of the contacts requiring additional follow-up or outreach.

Housing

- Read and provided feedback on the draft Housing Plan.
- Prepared and gathered materials for Housing Advisory Meeting.
- Gathered feedback and responded to emails from the public and committees regarding the final housing plan draft.

Prospects/RFP

- Outreach to 3 prospects.

Meetings

- Met with VFW and staff regarding Memorial Day Observance.
- Met with Public Works on wayfinding.
- Map work session with Vandewalle for Forward Fitchburg.
- FCVBB Board meeting.
- Met with Mayor and Administration on former Loxley site.
- Weekly Development Team, Planning, Public Works, CEDA staff, & Administration meetings.
- Met with AI workgroup.
- Attended Federal Home Loan Bank webinar and the Lender Down Payment Assistance training.
- Attended bi-weekly meetings with Efficiency Navigator.
- Participated in the Regional Housing Strategy meeting.
- Attended the housing data dashboard roundtable meeting.
- Attended the Country View Mobile Home Park meeting.

- Attended bi-weekly Fitchburg/Dane County CDBG Pro Housing meetings.
- Met with Todd Mandel regarding downpayment assistance.
- Attended Climate Mayors Member Call: Aligning Housing Affordability and Climate Action meeting.

Professional Development

- Attended the Ehlers TIF Conference

Alder Contact/Projects

- Met with recent grad Nabil Hamdam regarding economic development and planning process – referred by Alder Maldonado.
- Development fee discussion with Alder Logan Reigstad, Administration, and Planning.



Chief's Report

March-2026

EMS Calls for Service				
Month	2024	2025	2026	Change from Previous
January	412	491	474	-3%
February	386	472	453	-4%
March	384	421		
April	382	475		
May	414	411		
June	469	458		
July	457	483		
August	464	431		
September	431	447		
October	464	482		
November	454	410		
December	467	453		
Total	5,184	5,434	927	-3.7%

Runs by Municipality				
Municipality	Feb-26	Feb-25	Year to Date	Percent of Total Runs to Date
City of Fitchburg	300	307	611	66%
City of Verona	115	126	234	25%
Town of Verona	13	17	28	3%
City of Madison	7	9	13	1%
Belleville (District)	2	3	11	1%
Mount Horeb (Dist)	6	5	11	1%
Other	10	5	19	2%

Fractile Times for Previous Month		
	Service Median (in minutes)	90th Percentile (in minutes)
Notified to Enroute	1.53	2.70
En Route to Arrived on Scene	4.57	9.10
Notified to Arrived on Scene	6.38	10.62
On scene to Transporting	14.37	23.11
Transporting to Destination	14.43	23.24
At Destination to Unit in Service	11.42	17.98

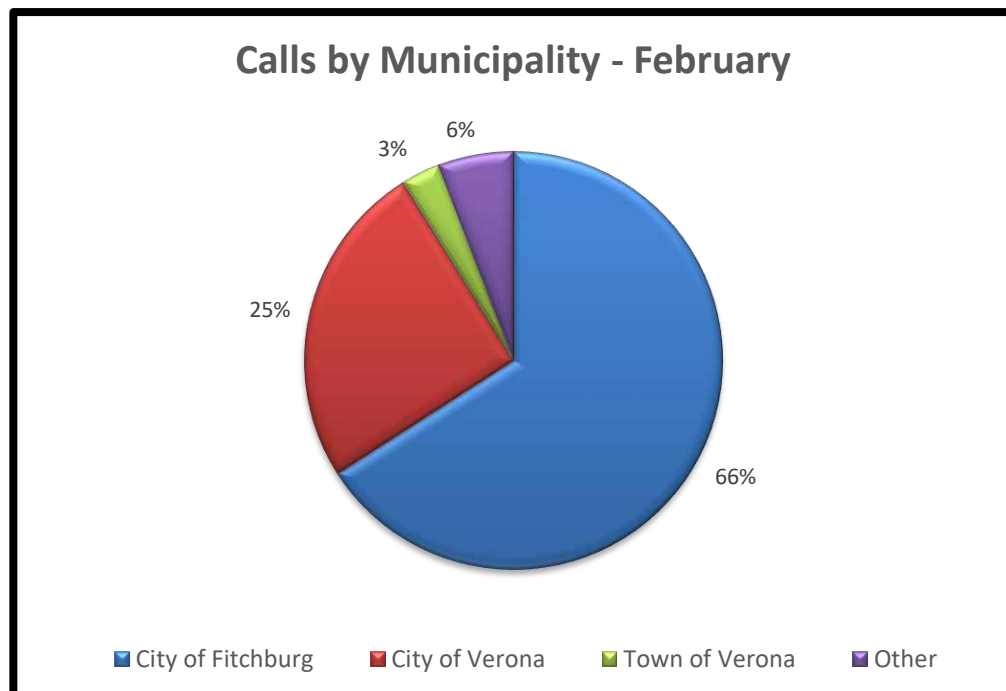
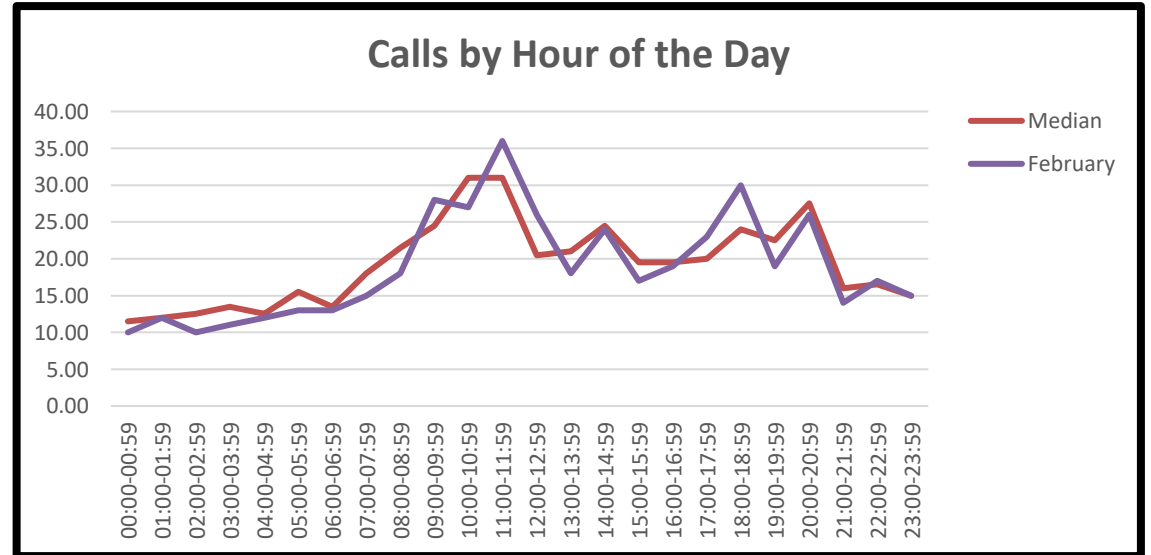
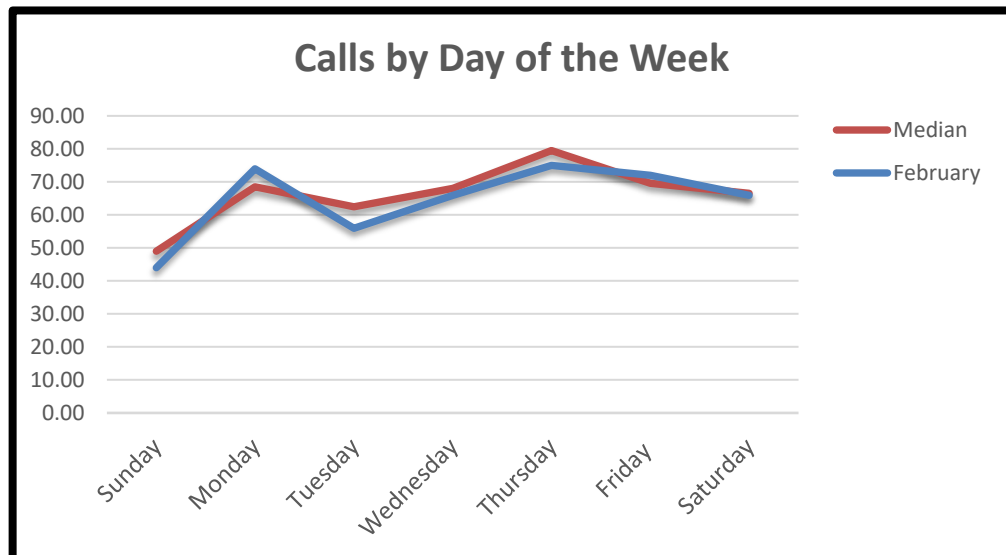
Average calls per day - Previous Year (2025)	14.89
Average calls per day - Year to date	15.71

Special Reporting	Feb-26	Feb-25
Naloxone Administration	1	5
Car 15/17 Responses	5	19
Out of Resources	2026	2025
All trucks on calls - February	31	29
Mutual Aid Required (to date)	13	55 Total

Community Events February 17th- March 16th

CPR Renewal for FFD and FPD

Statistics



Top 70% Dispatch Reasons for Calls for Service - February			
Previous Month	Current Month	Complaint	
1	1	Sick Person	20.97 %
2	2	Falls	19.21 %
3	3	Breathing Problem	7.51 %
5	4	Unconscious/Fainting	5.74 %
4	5	Chest Pain	5.08 %
	6	Traffic Incident	3.97 %
6	7	Unknown Problem	3.75 %
	8	Stroke	3.53 %
8	9	Hemorrhage	3.31
			73.07 %

Calls by Station -February		
Verona	142	31%
FB Sta 2	174	38%
FB Sta 3	137	30%

Financial Report

A/R Aging (as of February 28th, 2026)

	0-30	31-60	61-90	91-120	121-180	180+	Total
EMS MC	\$939,183	\$364,779	\$244,681	\$96,081	\$266,153	\$416,078	\$2,326,955
Current %	40.4%	15.7%	10.5%	4.1%	11.4%	17.9%	100.0%

Goals	40.0%	20.0%	10.0%	7.0%	8.0%	3.0%	100.0%
-------	-------	-------	-------	------	------	------	--------

Cash on Hand

	2/27/2026	Previous Month	Previous Year	Change from Prev Month	Change from Prev Year
Checking/Market	\$ 1,789,244.28	\$ 1,278,667.16	\$ 1,899,638.54	\$ 510,577.12	\$ (110,394.26)
Savings	\$ 290,805.48	\$ 286,220.15	\$ 74,992.48	\$ 4,585.33	\$ 215,813.00
Oak Bank - CD 8518	\$ 200,000.00	\$ 200,000.00	\$ 150,931.43	\$ -	\$ 49,068.57
Oak Bank - CD 0852	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -
Oak Bank - CD 1824	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -
WISC Funds	\$ 906,082.05	\$ 904,874.49	\$ 284,648.65	\$ 1,207.56	\$ 621,433.40
Total Cash	\$ 3,486,131.81	\$ 2,969,761.80	\$ 2,710,211.10	\$ 516,370.01	\$ 775,920.71

Assigned Fund Balances - Oak Bank

	2/27/2026	Previous Month	Previous Year	Change from Prev Month	Change from Prev Year
FAP Funds (Restricted)	\$ 238,473.01	\$ 238,473.01	\$ 6,271.13	\$ -	\$ 232,201.88
2024 EPIC Grant	\$ 6,246.03	\$ 6,246.03	\$ 580.00	\$ -	\$ 5,666.03
Labor Contract Funds	\$ 21,440.00	\$ 17,984.00	\$ 24,000.00	\$ 3,456.00	\$ (2,560.00)
Total Assigned Funds	\$ 266,159.04	\$ 262,703.04	\$ 30,851.13	\$ 3,456.00	\$ 235,307.91

WISC Investments

	1/27/2026	Previous Month	Previous Year	Change from Prev Month	Change from Prev Year
HRA Investment Acct (IS)	\$ 478,882.04	\$ 478,217.97	\$ 284,648.65	\$ 664.07	\$ 194,233.39
Unassigned Fund Balance	\$ 427,200.01	\$ 426,656.52	\$ -	\$ 543.49	\$ -
Total Assigned Funds	\$ 906,082.05	\$ 904,874.49	\$ 284,648.65	\$ 1,207.56	\$ 621,433.40

February Donations

March Milestones

Comparables - Calls for Service

Service	2019	2020	2021	2022	2023	2024	2025	Percent Change 2024-2025
Fitch-Rona EMS	3443	3505	4184	4267	4858	5184	5434	5.1%
Middleton EMS	1969	1898	2254	2543	2715	2769		
Sun Prairie Fire/ EMS	3165	3213	3368	3692	4424	4961		

Other Updates

Mandy Hollis - 5 years

SHOUT OUTS

Thank you card for the care provided by Jeremy Owen and Jamie Ennis

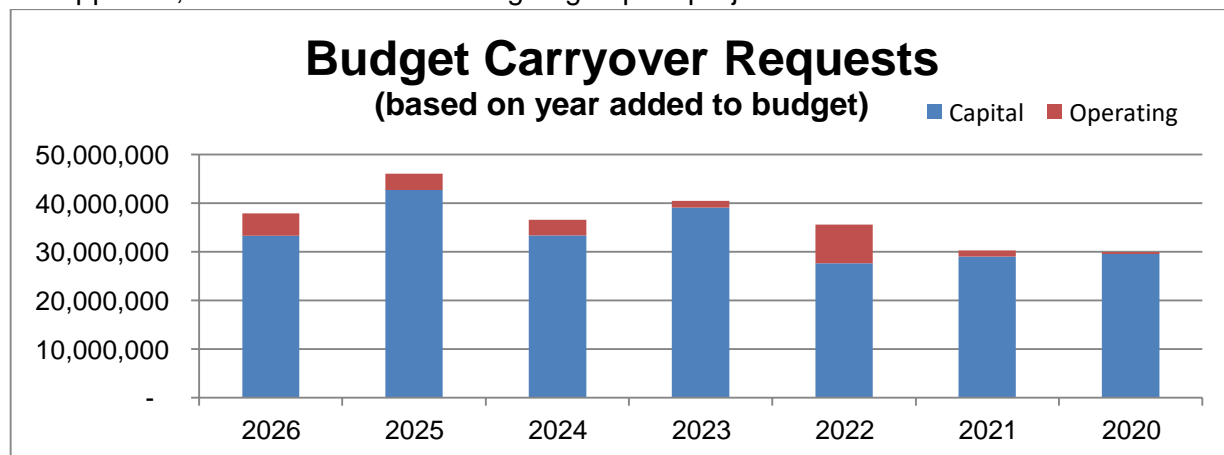


Finance Monthly Department Report

For the Month of: February 2026

Routine Finance Cycles

- Tax settlement was completed without issue. DNR PILOT was distributed without issue. Special assessments/special charges for other districts were distributed. All remaining tax refunds were issued and mailed. Mobile home lottery credit filing submitted.
- Debt payments were completed without issue.
- Attended Finance Committee, Council, and Department Head meetings. Monthly reports on purchasing cards and ACH transactions and semi-monthly reports on checks issued were submitted to Finance Committee and Council. November and December 2025 Treasurer Reports prepared and shared with Finance Committee.
- Participated in various roundtable discussions held by the League of Wisconsin Municipalities to stay current on relevant issues.
- Annual reconciliation and documentation for 2025 will be a priority over the next couple months. Final audit fieldwork is scheduled for mid-March with Finance Committee presentation tentatively scheduled for the second meeting in May.
- The CIP adoption schedule was approved by the Council. Began worksheet roll-overs.
- Late notices were mailed to 1,049 delinquent utility accounts or about 13% of total customers.
- Completed the mandatory ESAC training for equitable sharing. Annual equitable sharing agreement and certification was filed with the Department of Treasury.
- Compiled annual budget carryover requests and compared the requests to the established guidelines. A total of \$38 million in projects is recommended for Council approval, most of which is for on-going capital projects.



Special Projects

- Participated in various development conversations, including JT Klein Senior Housing, Lido Apartments, a possible amendment to TID #17 and #18, Syncopation development, and new affordable housing initiatives. Council action will be required prior to the execution of any TID amendments or Development Agreements.
- Participated in various meetings to discuss payroll questions and employee handbook updates. Participated in discussions and information gathering for the upcoming interest-arbitration with IAFF. Participated in the interest-arbitration hearings with IAFF.
- Held multiple meetings with the new payroll provider and gathered a significant amount of data to assist in the set-up of the new software. Began training on new software.
- Applied park improvement fees and park fees in lieu of land dedication to the HUB project, generally in order of when the funds were received, in order to meet spend-down requirements.
- Participated in discussions about proposed changes to the City's finance-related ordinances. Recommended changes are expected to be shared with the Council in March with discussion and action in April.
- Completed five-year arbitrage reporting for the 2020A debt issuance. The spend-down requirements were met and no arbitrage rebate to the federal government is required.
- Received notification that the 2024 Annual Comprehensive Financial Report (ACFR) was awarded the Certificate of Achievement from the Government Finance Officers Association. This is the City's 10th successive year earning this award.

Staff

- Weekly, bi-weekly, monthly, and quarterly team meetings were held.
- Interviews were held for a new full-time Finance Specialist – Procurement/Budget position that will primarily support the Public Works department.
- Finance Director attended the annual public finance seminar hosted by Ehlers.
- Finance Director attended the annual conference planning board retreat for the Wisconsin Government Finance Officers Association (WGFOA).

Statistics

	2023	2024	2025	Current Month	YTD 2026
Special Assessment Letters	496	538	537	44	77
Payroll Payments					
Checks	141	151	133	11	38
ACH Payments	7,327	7,523	7,299	533	1,196
Cash Receipts (non-tax)					
Utility Billing	30,435	29,046	28,928	600	6,786
Library	202	231	244	13	30
General*	41,922	5,379	4,710	276	788
OpenGov*	-	845	1,053	88	249
Budget Amendments					
Administrative Approval	68	57	58	2	4
Council Action	49	53	61	2	8
Purchasing Transactions					
Accounts Payable Checks	1,796	1,979	1,886	249	455
Purchasing Card Payments	4,169	4,262	4,190	319	710
Invoices Generated					
General Customer Invoices	497	475	577	32	36
Quarterly/Annual Utility Bills	30,085	30,744	31,439	-	-
Final Utility Bills	630	675	736	43	85

*with the implementation of OpenGov, most permit payments are imported as a single daily transaction rather than individual payments



FITCHBURG FIRE DEPARTMENT >>>>

MONTHLY UPDATE >>>>

FEBRUARY 2026



FITCHBURG FIRE DEPARTMENT

MONTHLY REPORT

FOR THE MONTH OF FEBRUARY

CALLS FOR SERVICE

EMERGENCY MEDICAL SERVICES ASSIST

*** 144**

STILL ALARM

62

MOTOR VEHICLE ACCIDENTS

4

STRUCTURE FIRES

0

TOTAL CALLS THIS MONTH

237

TOTAL CALLS FOR THE YEAR

492

2025

TOTAL CALLS THIS MONTH

255

TOTAL CALLS FOR THE YEAR

542

2026

AVERAGE RESPONSE TIME FOR THE MONTH:

5 mins 52 secs

STAFFING

CAREER STAFF

19

*Approved staffing = 20

PAID ON CALL FIREFIGHTERS

24

*Approved staffing = 50

INTERN FIREFIGHTERS

4

*Approved staffing = 6

SUPPORT STAFF

7

*Approved staffing = 10

TOTAL MEMBERS **54**

AT A GLANCE

INSPECTIONS

63

PUBLIC EDUCATION EVENTS

1

TRAINING HOURS

573



STRUCTURE FIRE OVERVIEW

The Department responded to no structure fires this past month.

Compared to last month:

Structure Fire calls are down one from last month.

PUBLIC EDUCATION EVENTS OVERVIEW

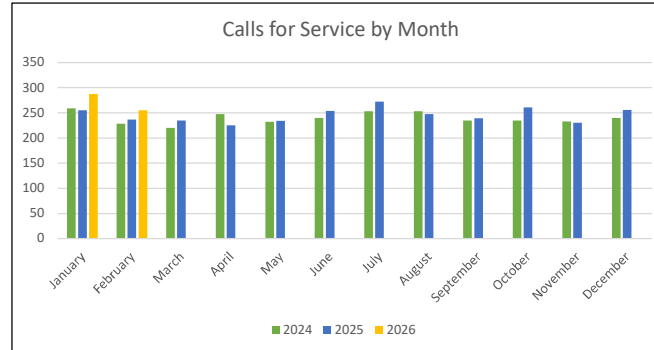
The Department participated in 1 public education event this past month.

- 2/17/26 - Briarpatch Station Tour at Firehouse 3

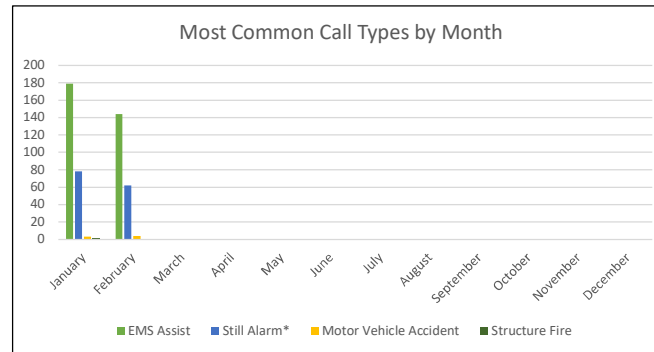


Fire Department Activity Report
 As of February 28, 2026

Calls for Service by Month			
Month	2024	2025	2026
January	259	255	287
February	228	237	255
March	220	235	
April	247	225	
May	232	234	
June	240	254	
July	253	272	
August	253	247	
September	235	239	
October	235	261	
November	233	230	
December	240	256	
Total	2875	2945	542

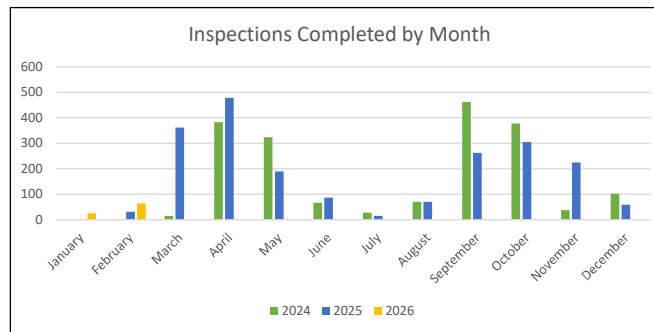


Most Common Call Types by Month				
Month	EMS Assist	Still Alarm*	Motor Vehicle Accident	Structure Fire
January	179	78	3	2
February	144	62	4	0
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				



*Still Alarms include: Alarm Sounding, Car Fires, Odor Investigations

Inspections Completed by Month			
Month	2024	2025	2026
January	0	0	24
February	0	31	63
March	15	361	
April	382	479	
May	324	189	
June	66	87	
July	27	14	
August	70	69	
September	462	262	
October	378	305	
November	37	224	
December	102	59	
Total	1863	2080	87



FIRE DEPARTMENT STAFFING REPORT
As of March 4, 2026

	Authorized Headcount	Number of Members	Light Duty / On Leave	TOTAL	+/- Headcount	M/F	Black	Hispanic	Asian	Two or More
Career Staff	20			19						
Chiefs	5	4	0	4	-1	4 / 0	0	0	0	0
Lieutenants	6	6	0	6	0	6 / 0	0	0	0	0
Firefighters	8	8	0	8	0	7 / 1	0	1	0	0
Admin Services Mng	1	1	0	1	0	0 / 1	0	1	0	0
Part-Time Staff	66			35						
Chiefs (POX)	2	3	0	3	1	2 / 1	0	0	0	0
Lieutenants (POX)	3	0	0	0	-3	0 / 0	0	0	0	0
Firefighters (POX)	30	21	0	21	-9	19 / 2	0	1	1	1
Intern Staff	6	4	0	4	-2	4 / 0	0	0	0	0
Support Staff	10	7	0	7	-3	6 / 1	0	0	1	0
Total	71	54	0	54	-17	48 / 6	0	3	2	1

FIREFIGHTER OVERTIME

Month	2025 Total Hours	2026 Total Hours
Jan	435	567.5
Feb	428	650
Mar	634.75	
Apr	535	
May	643.25	
Jun	649	
Jul	976	
Aug	584.5	
Sep	449	
Oct	464	
Nov	711.5	
Dec	657.5	
TOTAL HRS	7167.5	1217.5

Month	2026 OT Spending
Jan	\$35,973.30
Feb	\$32,896.94
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sep	
Oct	
Nov	
Dec	
TOTAL	\$68,870.24

Demographics		
Female	6	11.1%
Male	48	88.9%
White	48	88.9%
Black	0	0%
Hispanic	3	5.6%
Asian	2	3.7%
Other/Multi-Racial	1	1.9%

Month	Training Hours
Jan	321
Feb	573
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sep	
Oct	
Nov	
Dec	
TOTAL HOURS:	894

YEAR-TO-DATE MANDATES

Month	# of Mandates	Total Hours
Jan	4	46.5
Feb	7	92
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
TOTAL HOURS:		138.5
TOTAL MANDATES:		11

Date	Firehouse	Position	Hours
2/6/26	Firehouse 2	Driver	10
2/11/26	Firehouse 3	Officer	10
2/21/26	Firehouse 2	Driver	14
2/24/26	Firehouse 2	Firefighter	10
2/27/26	Firehouse 2	Firefighter	10
2/27/26	Firehouse 2	Firefighter	14
2/28/26	Firehouse 2	Firefighter	24

Month	# of CRR Events
Jan	1
Feb	1
Mar	
Apr	
May	
Jun	
Jul	
Aug	
Sep	
Oct	
Nov	
Dec	
TOTAL EVENTS:	2



Human Resources Monthly Department Report

For the Month of: February 2026

Projects & Initiatives

- We held Interest Arbitration with the Fire union for two full days in February. Initial briefs by both parties are due within 45 days after receipt of the hearing transcript from the court reporter and response briefs by either party are due within 20 days after the initial brief filing deadline. We are months away from receiving the Arbitrator's final decision.
- Amy held annual bilingual testing for all staff.
- Amy has also been incredibly busy with all the summer seasonal openings.
- Completed required OSHA 300 Report, (a summary of all employee injuries from the prior year).
- Personnel Committee met and approved the following:
 - MOU between the City and WPPA (Police union) to establish a 28-Day Work Period. The new federal law allows eligible employees the ability to deduct some overtime pay from their federal taxes. For employees to qualify for the new tax deduction, the City must establish a federal work period so overtime can be tracked for tax purposes. This does not change how overtime is earned or paid.
 - Employee Handbook update to the Information Technology Use Policy specifically on access to confidential information.

Permanent Hires and Promotions

- Matthew Sutter was promoted to Battalion Chief (effective in March)
- Jeremy Brueggemann was promoted to Fire Lieutenant (effective in March)
- Austin Lynch was promoted to Career Firefighter (effective in March)

Current Permanent Recruitments

- Parks Lead Worker – Accepting applications
- IT Specialist – Interviews in March
- Police Officer – Interviews held and will be taking some conditional offers to the March PFC

Turnover of Permanent Employees


- Police Captain (resignation)
- Police Officer (released while on probation)
- Parks Lead Worker (retirement after 25 years)

Workers Compensation Claims


- Police (1)

Human Resources completed their 2025 Annual Report. Check it out here or visit the HR Department webpage on the City's website:

HUMAN RESOURCES




**ANNUAL REPORT
2025**



City of Fitchburg

Email: hr@fitchburgwi.gov Tel: 608.270.4200
5520 Lacy Rd. Fitchburg, WI 53711





Information Technology Monthly Department Report

For the Month of: February 2026

Projects

The IT team is working on:

- Computer replacements continue
- Virtual infrastructure updates
- Windows updates
- Computer replacement (election laptops)

Other Items

- City Hall datacenter switch consolidation
- Upgrades to backup software
- Completed TraCS updates for SNPD and MOPD
- PD records desk moves
- Jessica W. SC desk move
- Election laptop setup
- Election set up and tear down
- Website updates
- Assist in Senior Center database migration
- MG&E tour

GIS Initiatives

- Election map updates
- Stormwater outfall inspections field changes
- Update storm system in work order maps
- Update filters in dashboard to reflect additional layer symbology
- Utility attribute cleanup - Water
 - ~200 street names added to valves, 244 duplicate features removed
 - ~100 street names added to hydrants, 225 duplicate features removed
 - ~400 pipe attributes updated, 19 duplicate features removed
- Update bike/ped plan existing network map

ServiceDesk

179 Helpdesk tickets were received.



Legal Monthly Department Report

For the Month of: February 2026

Development/Land Use Update

- McKee transportation facility
- Gusto development
- DOC/Oregon development

Other

- Ongoing existing tax assessment cases coordinate/oversee litigation with tax assessment counsel.
- Municipal pretrials for municipal and Circuit Court cases
- Weekly Municipal Attorney Conferences
- Country View Mobile Home ongoing issues
- Attended recurring meetings with Administration, Mayor, and Department Heads
- Attended Ehlers conference
- Finance ordinances update
- Coordinate/oversee police claims cases



Library Monthly Department Report

For the Month of: February 2026

Monthly Visits

Monthly Visits – 11,052

Checkouts/Renewals/Holds

Checkouts & Renewals – 21,855

Holds Filled – 5,622

Programming for Adults

Adult Programs – 11

Adult Program Attendees – 91

Programming for Kids

Youth Programs – 33

Youth Program Attendees – 934

Youth Self Directed Programs – 3

Youth Self Directed Attendees – 390

Teen Programs – 2

Teen Program Attendees – 10

Teen Self Directed Programs – 1

Teen Self Directed Attendees – 20

Outreach

Programs – 3

Program Attendees – 43

Computer & Wireless Sessions

Computer Sessions – 539

Wireless Sessions – 100,740

Meeting Room Reservations

Meeting Room Reservations – 76

Overdrive Checkouts

Overdrive eBook Checkouts – 2,529

Overdrive Audio Checkouts – 3,179

Kids making sure their favorite stuffies are happy and healthy at the Stuffed Animal Clinic.



Attendees of the February Craft Cafe created felt bookmarks while socializing.





Planning & Zoning Monthly Department Report

For the Month of: February 2026

Plan Commission Applications Processed

- A. [Public Hearing and Consideration of Rezone and Conditional Use RZCU-2631-26](#) Request by Melissa Rushdi to Rezone Property from B-P (Business Professional) to B-G (Business General) and to Obtain a Conditional Use Permit Under Sec. 22-397 (1), (4), and (6) to Allow for a Culinary and Event Space, on Property Associated with 5335 Lacy Road *The rezone was withdrawn after the applicant provided additional information. No action taken. The conditional use was approved with the following change to condition #4: Operational hours shall be 9:00 AM-10:00 PM.*

- B. [Public Hearing and Consideration of Rezone RZ-2633-26](#) Request by Adam Gorman, Agent for Gorman and Company, LLC, to Rezone Property from A-T (Transitional Agriculture) to R-HU (High-Density Urban) to Allow for a Proposed Multifamily Residential Development on Property Associated with Maple Lawn Heights Lot 6 *Approved. The neighbor directly to the north expressed concern regarding screening at the property line; the continued reduction in available on-street parking; access for semi trucks to their property is limited by on-street parking; and increased construction traffic & parking.*

- C. [Minor PDD Amendment - 2974 Ochalla Drive](#) Request by Brittany Parksey, Agent for McGrath Property Group, to Obtain a Minor PDD Modification to Allow for the Clarification and Minor Edits to the PDD-SIP (Planned Development District-Specific Implementation Plan) Zoning to Allow for Veterinary Clinic/Animal Hospital Use on Property Associated with 2974 Ochalla Drive *Approved.*

- D. [Final Plat FP-2632-26](#) Request by Michelle Burse, Agent for No Oaks Ranch, LLC, to Approve a Final Plat to Allow the Subdivision of 15 Lots, Including 4 Buildable Lots, in the No Oaks Ranch Neighborhood *Postponed until the March Plan Commission meeting to all the applicant to respond to staff comments.*

- E. [Early Issuance of Permits - Holmes Street Multifamily Development](#) Request by Cory Frank, Agent for CF Investments LLC, to Obtain Early Issuance of Permits for a Multifamily Development in the No Oaks Ranch CSM, Located on Part of Outlot 2, CSM Number 15163 *Postponed to a date uncertain.*

- F. [Resolution R-38-26](#) Authorizing the Commencement of an Action in Circuit Court for the Purpose of Relieving the City of the Plat Restriction in Outlot 1 in the Plat of Mickelson's Wood by Amending it to Include Public Transportation and Support Facilities *Approved.*

-

Comprehensive Plan

- Staff responded to questions regarding the request for proposals (RFPs) for the comprehensive plan update and the zoning code update. Proposals were due March 6, 2026.

Agricultural & Rural Affairs

- The Agricultural & Rural Affairs Committee did not meet in February.
- Staff are preparing updates for the Farmland Preservation zoning.

Other

- The Development Team Meetings:
 - a. Syncopation
 - b. YMCA



MONTHLY UPDATE
February 2026

MONTHLY UPDATE | FEBRUARY



CALL FOR SERVICE OVERVIEW

The Department handled 824 citizen-generated calls for service.

Officers initiated 666 calls.

Compared to last month:

Citizen-generated calls decreased by 127. Officer-initiated calls decreased by 26.

Compared to last February:

Citizen-generated calls decreased by 59. Officer-initiated calls decreased by 617.

CRIME

PROPERTY CRIME

- Three burglaries were reported this month.
- Two vehicles were reported stolen this month.

SHOTS FIRED/GUN-RELATED CRIME

- There were no reports of a shooting or shots fired this month.
- Eight firearms were seized as evidence this month.
- There were no robberies reported.

DOMESTIC VIOLENCE

- Officers investigated six domestic violence incidents this month.

OTHER NOTABLE EVENTS

INCIDENTS, INVESTIGATIONS, AND ARRESTS

Carrying Concealed Weapon, Possess Amphetamine, Possess Nitrous Oxide - Intent to Inhale, Possess THC, Possession of Drug Paraphernalia | 2/9 | Night shift officers conducting routine patrol checks observed a vehicle parked at a gas pump at a gas station for an extended period of time and made consensual contact with the driver. During the interaction, officers detected the odor of marijuana coming from the vehicle. A search of the vehicle resulted in the discovery of a loaded handgun, multiple nitrous oxide canisters, a significant quantity of THC oil, open alcohol containers, a small baggie with cocaine residue, and a capsule containing suspected MDMA. The firearm and suspected controlled substances were seized as evidence, and the driver, a 30-year-old Stoughton man, was taken into custody and transported to the Dane County Jail. He was booked in on charges of Carrying Concealed Weapon, Possess Amphetamine, Possess Nitrous Oxide – Intent to Inhale, Possess THC, and Possession of Drug Paraphernalia.

MONTHLY UPDATE | FEBRUARY



Felon in Possession of Firearm, Possession of Schedule II Drug, Possess with Intent/Deliver Narcotics, Possess Drug Paraphernalia | 2/11 | While on routine patrol, an officer made contact with the occupants of a suspicious vehicle in an apartment complex parking lot. While in contact with the individuals, the officer observed a green leafy substance, later tested to be marijuana, inside the vehicle in plain view. Three occupants were detained and a search of the vehicle was conducted. During the search, officers located marijuana, several empty promethazine bottles, a pill bottle containing suspected oxycodone on one occupant, and a handgun positioned behind the rear seat of the vehicle. One individual, a 30-year-old Madison resident, was booked into the Dane County Jail on a Probation Hold and Resisting Officer. The second individual, a 21-year-old Madison resident, was booked into the Dane County Jail on the charge of Possession of Schedule II Drug. The third individual, a 26-year-old Middleton resident, was booked into the Dane County Jail on the charge of Felon in Possession of Firearm, Possession with Intent – THC, Possession with Intent/Deliver Narcotics, and Resisting Officer.

Battery to Elder Person, Disorderly Conduct | 2/23 | Officers responded to a disturbance involving family members at a residence. During a visit in which relatives were providing food and a cell phone, a verbal disagreement escalated and one of the involved individuals became agitated. This individual pushed a family member, causing her to fall and strike her head on the ground, resulting in a bleeding head injury. The offender, a 38-year-old Fitchburg resident, was subsequently arrested and booked into the Dane County Jail on the charges of Battery to Elder Person and Disorderly Conduct.

Carrying Concealed Weapon, Possess w/ Intent – THC | 2/27 | Officers observed an occupied vehicle parked in a back parking lot and made contact with the occupant. As officers approached, the occupant attempted to conceal a handgun that was in his lap. The individual was detained and drug paraphernalia was observed in plain view inside the vehicle. A subsequent search of the vehicle resulted in the discovery of multiple packages of THC and a large amount of U.S. currency, along with the handgun. The individual, an 18-year-old Fitchburg resident, arrested and booked into the Dane County Jail on charges of Possession with Intent – THC and Carrying Concealed Weapon.

MONTHLY UPDATE | FEBRUARY



Case Number	Date	Location	Alder District	Incident Description
FP26-01725	2/2/2026	2400 Chalet Gardens Ct	1	Theft from Auto
FP26-01744	2/1/2026	2400 Chalet Gardens Ct	1	Theft from Auto
FP26-02078	2/7/2026	4500 Jenewein Rd	1	Carrying Concealed Weapon, Disorderly Conduct
FP26-02117	2/8/2026	2100 Post Rd	2	Battery, Disorderly Conduct
FP26-02166	2/9/2026	2800 Fish Hatchery Rd	2	Burglary, Theft
FP26-02181	2/9/2026	2900 Fish Hatchery Rd	3	Carrying Concealed Weapon, Possess Amphetamine, Possess Nitrous Oxide - Intent to Inhale, Possess THC, Possession of Drug Paraphernalia
FP26-02194	2/10/2026	5600 Wilshire Dr	2	Theft of Auto
FP26-02196	2/10/2026	3000 Purdy Station Rd	2	Theft from Auto
FP26-02202	2/10/2026	5500 Caddis Bend	2	Theft of Auto
FP26-02220	2/10/2026	2900 Chapel Valley Rd	2	Theft of Auto (attempted)
FP26-02302	2/11/2026	2800 Coho St	2	Felon in Possession of Firearm, Possession of Schedule II Drug, Possess with Intent/Deliver Narcotics, Possess Drug Paraphernalia
FP26-02363	2/13/2026	E Badger Rd/Rimrock Rd	3	OWI
FP26-02364	2/13/2026	E Badger Rd/Rimrock Rd	3	OWI
FP26-02464	2/15/2026	3000 Purdy Station Rd	2	2nd Deg. Reckless Endangering Safety, Disorderly Conduct
FP26-02492	2/15/2026	Fish Hatchery Rd/High Ridge Trl	2	OWI
FP26-02505	2/16/2026	2600 Research Park Dr	4	OWI (3rd)
FP26-02516	2/16/2026	2900 Fish Hatchery Rd	3	Theft from Auto
FP26-02534	2/16/2026	5200 Anton Dr	1	Burglary, Theft
FP26-02573	2/17/2026	300 W Beltline Hwy Frontage Rd	3	Carrying Concealed Weapon, Disorderly Conduct, Resisting Officer
FP26-02649	2/18/2026	2600 Pheasant Ridge Trl	3	Battery, Disorderly Conduct
FP26-02661	2/19/2026	Badger Ln/Dunwoody Dr	n/a	OWI (2nd)
FP26-02695	2/19/2026	2800 Fish Hatchery Rd	2	Burglary
FP26-02842	2/22/2026	5100 Anton Dr	1	Theft from Auto
FP26-02843	2/22/2026	5100 Anton Dr	1	Theft from Auto
FP26-02844	2/22/2026	5100 Anton Dr	1	Theft from Auto
FP26-02884	2/23/2026	5200 Meadowood Dr	1	Battery to Elder Person, Substantial Battery, Disorderly Conduct
FP26-03031	2/25/2026	2000 Greenway Cross	2	Disorderly Conduct
FP26-03034	2/26/2026	2900 Fish Hatchery Rd	3	Possess Cocaine, Possession of Drug Paraphernalia
FP26-03140	2/27/2026	100 Deer Valley Rd	3	Carrying Concealed Weapon, Possess w/ Intent - THC
FP26-03154	2/28/2026	McKee Rd/Longford Ter	1	OWI
FP26-03165	2/28/2026	1200 Post Rd	3	Battery, Disorderly Conduct

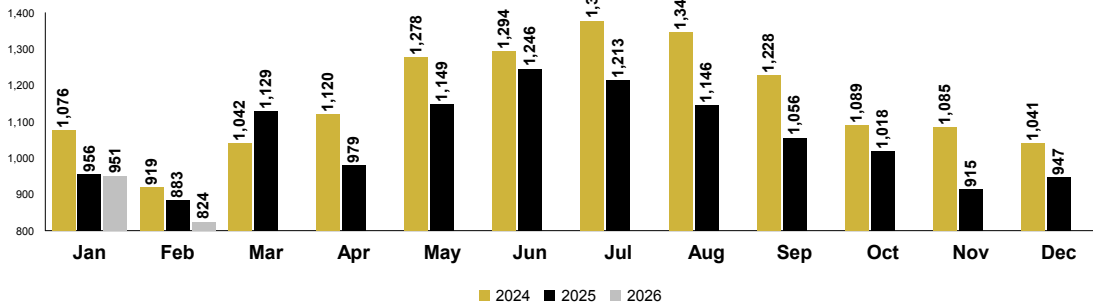
Incident descriptions reflect preliminary classifications that may change over the course of the investigation.

Fitchburg Police Department

MONTHLY ACTIVITY February of 2026

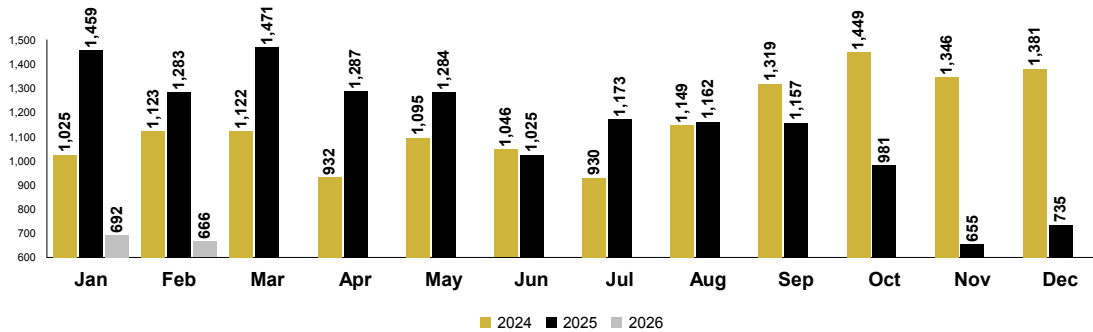


CITIZEN GENERATED CALLS FOR SERVICE



2025 YTD	2026 YTD	YTD % +/-
1,839	1,775	-3.5%

OFFICER INITIATED CALLS FOR SERVICE



2025 YTD	2026 YTD	YTD % +/-
2,742	1,358	-50.5%

	2025												2026												2025 YTD	2026 YTD	% +/- YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Abduction/FI	0	0	1	2	1	1	0	0	0	1	0	2	1	0											0	1	100.0%
Homicide	0	0	0	0	1	0	0	0	0	0	0	1	0	0											0	0	0.0%
Robbery	2	0	0	2	0	1	1	0	0	0	0	1	0	0											2	0	-200.0%
Sexual Assault	2	2	4	5	0	1	0	1	0	2	2	0	2	0											4	2	-50.0%
Aggravated Assault	1	2	0	3	4	2	1	3	1	3	5	2	1	3											3	4	33.3%
Burglary	5	1	0	1	1	4	1	1	4	8	0	8	3	3											6	6	0.0%
Theft of Auto	3	0	5	4	3	2	5	2	3	2	2	1	1	3											3	4	33.3%
Theft from Auto	1	1	1	2	3	2	3	3	2	2	5	1	1	7											2	8	300.0%
Total																									20	25	25.0%

Notable incidents excludes unfounded incidents. It also aggregates to the highest offense within a single incident.

	2025												2026												2025 YTD	2026 YTD	% +/- YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Theft of Auto	4	0	5	4	3	2	5	2	3	2	0	2	1	3											4	4	0.0%
Shots Fired	1	1	0	0	1	1	0	0	0	0	1	1	0	0											2	0	-200.0%
Domestic	7	5	10	11	10	15	14	14	15	8	13	17	5	6											12	11	-8.3%

These 3 categories include a count of all incidents were the related offense occurred whether or not it was the highest offense.

	2025												2026												2025 YTD	2026 YTD	% +/- YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Traffic Crash	45	55	42	44	51	54	51	38	40	46	56	63	46	41											100	68	-32.0%

	2025												2026												2025 YTD	2026 YTD	% +/- YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Officer Initiated																											
Traffic Monitoring	223	140	218	142	163	153	149	137	154	111	58	23	54	59											363	113	-68.9%
Traffic Stop	590	505	671	613	583	355	439	430	350	345	254	197	221	345											1,095	566	-48.3%

Started sweeping with two sweepers, as weather would allow.



Road repair due to a watermain break along Specht Dr. and Westchester Rd.





Public Works Monthly Department Report

For the Month of: February 2026

Transportation/Transit

- Annual Street Resurfacing – Finalized design for Research Park Dr. considering the Police Services Facility needs for the roadway and new turn lanes. Advertised project with bid opening on March 10, 2026.
- Sidewalk Replacement – Preliminary Assessment Resolution approved by Common Council. Specifications and map under final review by engineering staff.
- Syene Road Reconstruction – Discussed change order for additional storm sewer pipe items that were not included in prior change orders. Finalized plan for spring work to plug hole in stormwater pond with bentonite.
- Fitchrona Road Reconstruction – Requested extension to the Local Roads Improvement Program (LRIP) grant funding. Finalized specifications. Completed additional soil borings under USH 18/151 bridges. Issued condemnation letters to three properties on February 2, 2026, with an appraisal deadline of April 6, 2026. Modified path design to include field drains for additional stormwater mitigation. Applied for Wisconsin Department of Natural Resources Notice of Intent (WDNR NOI) Permit. Discussed plan for emergency pumping if heavy rainfall occurs during construction.
- Bus Rapid Transit – Participated in design meetings. Discussed legal process for plat changes to Triverton Pike Dr. and McKee Rd. property to allow for transit uses. Received updated project costs and cost sharing from City of Madison which will be used to update the 2027-2036 Capital Improvement Plan (CIP).
- LED Streetlight Conversion – Selected fixture type and arm/bracket to connect fixtures to poles.
- CTH MM Bike and Pedestrian Underpass – Worked with designer to match path alignment with development plans.
- CTH MM Resurfacing (Dane County) – Reviewed cost sharing agreement with Dane County and City of Madison. Developed detour plan for Ironman Race during construction.
- Transportation and Transit Commission – Discussed 2025 crash statistics and compared to five-year averages. Discussed 4th quarter transit data received from Metro Transit including paratransit ridership and free fares.
- Right-of-Way (ROW) Permits – Reviewed thirteen ROW permits.
- Traffic and Safety – Discussed plan for pedestrian counts at Nora Ln. and Larsen Dr. when weather is warmer. Upgraded Streetlight Data contract to include Streetscan, which allows staff to view data more efficiently and make quicker decisions.
- Biannual Bridge Inspection - Signed contract with Dane County.

- Plant Value – Submitted worksheets to auditors. Includes all transportation infrastructure installed in 2025 over \$10,000 and all property and easements acquired or vacated by the City.

Stormwater

- Attended quarterly Madison Area Municipal Stormwater Partnership (MAMSWaP) meeting.
- Attended North American Stormwater and Erosion Control Association (NASECA) Annual Conference and presented on Fitchburg's Total Maximum Daily Load (TMDL) modeling project.
- Updated stormwater utility plant value for 2025. Added over \$3 million in assets in 2025.
- Prepared and submitted erosion control permit applications for the Syene Interceptor and, Tower Hill and Belmar Neighborhood Utility Improvements projects.
- Updated project manual for the Tower Hill and Belmar Neighborhood Utility Improvements project.
- Continued work on the Yarmouth Greenway project. Had slight design change from gabion baskets to stone filled sacks.
- Continued to update stormwater utility asset attributes in GIS.
- Reviewed draft stormwater design report for the Fitchrona Road/Goose Lake Stormwater Improvements project.
- Continued engineering design for the Schumann Dr. Storm Sewer Upsizing project.
- The 2025 Stormwater Utility Maintenance project was substantially completed.

Utilities

- Badger Lift Station: The City of Madison is replacing the Badger Lift Station this year. The City of Fitchburg is responsible for their prorated portion of this replacement. Budget transfer approved to cover additional costs for this project.
- Fitchrona Rd. Sanitary Sewer: Continued to work with AECOM, Town of Verona, and Madison Metropolitan Sewerage District (MMSD) on the sanitary sewer design.
- Nine Springs Valley Interceptor (NSVI): MMSD continued design work and coordination with communities.
- Rimrock Road: Reviewed utility conflicts and sent information to the County.
- Syene Interceptor (Phase II): Executed contract, held preconstruction meeting, and walked the site to review tree removals.
- Tower Hill Water Main Replacements: Finished drawings.
- Tower D: Maquire Iron Inc. continued welding work on the tower. They are building the tower in sections on the ground and will weld them together in early March. Channel 3 News reported on this tower.
- Tower E Bulk Fill Station: Drafted plans.
- Tower E AT&T: AT&T is working to address City comments.

- Well No. 12: Strand Associates, Inc. continued work on redesigning the pump house without an open shelter area.
- Cross Connection Reports: Submitted reports for each water system to the DNR.
- Meter Testing: The Utility continued 1.5" and 2" meter testing. 1.5" and 2" meters are required to be tested every four years.
- Meter Radio Installations: Continued installations in new construction.
- Watermain System Repairs:
 - None

Parks

- Responded to one winter weather event.
- Made repairs to snow removal equipment.
- Began servicing lawn mowers.
- Completed thirteen forestry work orders and forty-four stump grinding work orders. Work order system continues to be used and updated to track completed and planned removals.
- Clearance and train pruned trees in Quarry Hill and the Fitchburg business park neighborhoods.
- Cut volunteer trees and forestry mowed in Tower Hill Greenway.
- Removed snow from rink and coated with water multiple times. Ice rink is now closed for season.
- Finished installation of new restroom partitions at Dawley Conservancy shelter.
- Made repairs to Western Hills basketball court surface.
- Made signposts and assembled new Oak Hall Cemetery sign.
- Attended annual Wisconsin Parks & Recreation Association (WPRA) conference in Wisconsin Dells.
- Attended Fitchburg Faith and City Leaders meeting.
- Prepared budget rollover memo.
- Met with Recreation Coordinator regarding shelter and athletic field reservation processes.
- Revised job description and created job posting for current Parks Department vacancy.
- Met with representative of Ho-Chunk Nation to develop potential educational signage and materials for Hosto-Hoci.
- Developing concepts for Hosto-Hoci exterior building signage.
- Prepared bike track rules and grant signage for installation at Hosto-Hoci.
- Met with Fire Department, McGaw Pickleball Advisory Committee, and Not Today Training to discuss AEDs in parks.
- Determined locations for AED installation. AED cabinets are installed, and AED's will be placed by Fire Department when available.
- Met with Veterans of Foreign Wars (VFW) to discuss Memorial Day ceremony preparations.
- Completed purchase of benches and picnic tables.
- Reviewed previously drafted conceptual designs for Terravessa.

- Drafted updated community garden management policy and application.
- Met with staff to discuss resurfacing of Clayton Park basketball court in 2026.
- Further developed concepts for Southdale Park renovations.
- Land Use Agreement for the Capital Off Road Pathfinders (CORP) agreement is being drafted for Quarry Ridge.
- Approved wetland delineation for Quarry Ridge parking lot renovation project.
- Facilitated grave site sales and burial/memorial installation scheduling at Oak Hall Cemetery.

Forestry

- Presented the draft Strategic Urban Forestry Management Plan to Park Commission and Tree Advisory Committee.
- Facilitated a public hearing on the Strategic Urban Forestry Management Plan.
- Collected public comments on the Strategic Urban Forestry Management Plan and submitted them to Eocene Environmental Group.
- Met with Eocene consulting to incorporate feedback into the draft Urban Forestry Strategic Management Plan project.
- Attended the Wisconsin Arborist Association Annual Conference and Trade Show. Received the Gold Leaf Award with the Urban Tree Alliance.
- Received a Million Trees grant from Alliant Energy. Updated OnBase as appropriate.
- Completed the Spring 2026 Street Tree Planting project. Advertised the project on Quest and in the Wisconsin State Journal as well as emailed the bidding materials to interested contractors.
- Attended an Employee Resource Group meeting.
- Completed and submitted the WDNR Urban Forestry grant final report and reimbursement paperwork.
- Met with Urban Tree Alliance to plan Arbor Day 2026.
- Updated tree inventory to reflect winter tree removals.
- Submitted invoices and payment requests as appropriate.
- Updated the Field Maps work order system as appropriate.
- Inspected ash trees and marked trees for removal as appropriate.
- Coordinated the ash removal project logistics with Boley Tree Care.
- Inspected ash trees treated in 2023 and 2024. Marked many for removal as they are infested with Emerald Ash Borer (EAB).
- Responded to resident's requests for service, particularly for dead/declining ash trees.

Building & Grounds

- Police Station: Continued foundation work. The current completion date for the Police Services Facility is April 2027.
- Police Evidence Roof: Reviewed plans and specifications submitted by Jewell Associates Engineers, Inc.

- City Hall Renovations: The architect completed space concepts. Worked through design agreement.
- Repaired heat pumps 1 and 2 at Fire Station No. 2.
- Repair dings in wall at Library.
- Replaced several lights throughout City Hall.
- Changed filters on roof top air handler at Fire Station No. 2.
- Repaired broken garage door at City Hall.
- Repaired toilet and fire panel at Hosto Hoci.
- Held interviews for Police Services Facility Custodian.
- Performed maintenance on City Hall and Library cleaning machines.

Refuse & Recycling

- Continued food scrap collection at Swan Creek. Approximately 1,685 gallons (estimated ~6,335lbs) of food scraps have been collected since October 27, 2025. There were 227 registrants as of March 1, 2026.
- Collected approximately 650 lbs. of holiday string lights from the City Hall vestibule.
- Created new bilingual signage imagery for the Recycling Drop-off Site.

Streets

- Made three new polling location signs for the new voting location.
- Helped the Clerks Department set up and pick up for voting.
- Performed clearance pruning in the Hillside Heights neighborhood ahead of the road resurfacing project this summer.
- Repaired the low shoulder on Borchert Road.
- Trimmed trees on Borchert Road and started trimming along S. Seminole Highway.
- Cleaned up and removed broken concrete light pole on Fitchrona Rd. due to an accident.
- Attended to three winter weather events and pretreated the main roads ahead of another.
- Took delivery of 350 tons of seasonal salt.
- Removed brush from the Cotton Wood pond.
- Patched potholes citywide, as weather would allow.
- Repaired broken street signs throughout the City, as needed.
- Repaired one mailbox.
- Repaired nine vehicles/equipment and performed vehicle maintenance on four vehicles/equipment.
- Coordinated with Alliant Energy to deenergize poles and switched seven fixtures to LED on King James Way. Crews also repaired streetlights that were not working in other areas of the city.

Other

- Developments:
 - City on a Hill: Worked through final Architectural & Design Review (ADR) site review comments with Engineer.
 - Department of Correction (DOC): Finalized draft water cooperative agreement with the Village of Oregon for water service to DOC's proposed juvenile facility. It is currently being reviewed by DOC.
 - Gusto Development: Reviewed Certified Survey Map (CSM) updates. Discussed park fees.
 - Hartung: Reviewed and sent updated punchlist.
 - Highfield (Phase 5 & 6): Reviewed drawings. Sent MMSD/Syene Interceptor fees.
 - Irish 1855: Continued discussions on potential options for moving this project forward.
 - Jamestown Quarry: Reviewed drawings and submittals.
 - J.T. Klein: Drafted subdivision improvement agreement (SIA) and distributed to Klein and Wingra for review. Reviewed ADR drawing updates. Reviewed and approved letter of credit (LOC) estimate. Working with Wingra and Gymfinity to get access easement released.
 - Nine Springs (7th Addition): Work continued on private improvements. Worked through streetlight requirements with MGE and Avante.
 - Nine Springs (8th Addition): Reviewed plat.
 - No Oaks Ranch CSM: Reviewed CSM updates. Continued work with MSA on requirements.
 - No Oaks Ranch (Plat): Worked on phasing limits with MSA as well as plat and design requirements.
 - Sub-Zero (Basswood Dr.): Public improvement work on hold until spring. Received signed water main easement.
 - Syncopation: Reviewed preliminary plat.
 - Terravessa, Terravessa (3rd Add) & Terravessa (4th): Contractor continued work on punchlist items.
 - Terravessa (5th): Attended design discussions with MSA. Drafted SIA. Moll began grading work.
- Commercial Developments: Monthly review with Building Inspection. Continued follow-up on occupancy punchlists.
- Planning & Building Permit Reviews: Completed approximately six reviews.
- Standard Specifications: Finalized 2026 edition.
- Plant Value: Completed plant value.
- Carryovers & POs: Submitted carryover requests to Finance and reviewed open purchase orders.

Started sweeping with two sweepers, as weather would allow.



Road repair due to a watermain break along Specht Dr. and Westchester Rd.





Recreation & Community Services Monthly Report

For the Month of: February 2026

Senior Center

Nine New One-time Programs; 43 Monthly Programs

Highlights:

- AARP Tax Help
- Condo Living 101 w/Real Estate Agent, Jess Lex
- Windows 10 to 11 educational program
- Internet Safety – Staying Safe Online - educational program
- Colorectal Cancer Screening – educational program
- Milton House – Lunch & Learn Celebrating Black History Month
- History of Movement, Dance, and Music – Lunch & Learn Celebrating Black History Month
- Ballroom Basics for Balance – new series start

E-Newsletters Subscriptions:

- 1,912 February 2026
- 1,879 January 2026

Website:

- 1,636 Website visits last 30 days

Senior Center Foot Traffic

- 5,124 Total
- 256 Daily average (19 days)

Nutrition Program

- 677 congregate meals
- 771 home delivered meals
- **1,448 Total**

Volunteer Program

Eight New Volunteers

- One medical driver escort
- One meal driver
- Six special events

Thirteen Volunteer Replacements (number of volunteers that were unable to fulfill their commitments and required a replacement)

Recruitment Efforts: Flyer sent to Black Chamber of Commerce.

Case Management

- Eight new client referrals
- Sixty-two case management clients served
- Eight Medicaid clients served

Challenging Cases this Month

- Hoarding
- Homelessness
- Vulnerable client not accepting services

Recreation

February Programs

- Youth Basketball Practices & Games (2nd/3rd Grade & 4th Grade) 110 players
- Fly Tying (Beginner = 25 + Intermediate = 20) 45 participants
- FORCE Fitness (Ages 18+) 26 participants
- Youth Dance (Pre-Ballet, Ballet, Jazz, & Hip Hop) 60 participants
- Coding for Kids (Ages 9 – 15) 10 participants
- Martial Arts (Grades 1st – 5th) 7 participants
- Volleyball (Grade 5 = 4 + Grade 6 = 23 + Grade 7 = 7 + Grade 8 = 19) 53 participants
- Yoga (Ages 14+) 12 participants
- YEL! Fencing (Grades 2nd – 5th) 7 participants
- YEL! Fencing (Grades 6th – 12th) 5 participants
- YEL! Grandmasters of Chess (Grades K – 5th) 11 participants
- Zumba (Tues = 22 + Thurs = 10) 32 participants

February Community Center Rentals

- Private rentals = Oak Hall (1), SP Dining (1), Syene (1), Fitchburg (1), Swan (1), Prairie View (0)
- Fitchburg Non-Profit/Neighborhood Associations = Syene (3), Swan Creek (2), SP Dining (0), Fitchburg (1), Prairie View (1), Oak Hall (0)

Healthy Neighborhood Initiatives

- Attended the Allied and Leopold NRT meetings.
- Healthy Neighborhoods Advisory meeting
- Reviewed and submitted reporting documents for the 2025 grantees.
- Held walkthroughs for the Hosto Hoci.
- Attended Faith and City Leaders meeting.

- Attended Community Resource Team meeting and Badger Rock community meal.
- Edited and opened the Neighborhood Navigator position.
- Received seventeen applications for the 2026 Healthy Neighborhood Grants.

Administration

- Re-occurring meetings: Department Head, Deputy Administrator, Senior Center, Recreation and HNI staff, Commission on Aging Well, Healthy Neighborhood Advisory Committee, Fitchburg Senior Center Friends, Dane County Focal Point Directors, and Wisconsin Association of Senior Centers.
- Transitioned to a new database for case management.
- Time spent learning about Healthy Neighborhood Grant program.
- Processed CIP carry over requests.
- Held COAW working meeting related to Senior Center outreach effort.
- Reviewed shelter and community center reservation systems.



Celebrating Black History Month – Milton House Presentation



History of the Movement of Dance