



# FITCHBURG UTILITIES

## We are pleased to offer - The Direct Payment Plan.

You can have your water and sewer utility payment made automatically from your checking or savings account. You will not have to change your present banking relationship to take advantage of this service.

### The Direct Payment Plan will help you in several ways:

- It saves time - fewer checks to write
- Helps meet your commitment in a convenient and timely manner - even if you're on vacation or out of town
- No lost or misplaced statements, your payment is always on time - it helps maintain good credit
- It saves postage
- It's easy to sign up for, easy to cancel
- No late charges

### Here's how the Direct Payment Plan works:

You authorize regularly scheduled payments to be made from your checking or savings account. Then, just sit back and relax. Your payments will be made automatically on the specified day and proof of payment will appear on your statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. Your bank account will be charged the TOTAL AMOUNT DUE on the DUE DATE as indicated on your quarterly utility bill.

The Direct Payment Plan is Dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to the City of Fitchburg Utilities.

## RETAIN FOR YOUR RECORDS

On \_\_\_\_\_, I authorized the City of Fitchburg Utilities located at 5520 Lacy Road in Fitchburg Wisconsin to initiate quarterly electronic entries to my checking or savings account and have agreed to the terms listed on the authorization.

My account will be charged the TOTAL AMOUNT DUE on the DUE DATE as indicated on my quarterly City of Fitchburg utility bill. Utility bills are typically mailed the last week of March, June, September, and December and due 20 days after mailing. This authority will remain in effect until I notify you in writing.

Thank you for choosing the Direct Payment Plan to pay your Fitchburg utility bill. Please contact the City of Fitchburg Utilities at 608-270-4270 if you have any questions.

**\*DIRECT PAYMENT SERVICES PROVIDED BY THE PARK BANK\***

TEAR HERE - RETURN BOTTOM PORTION ONLY ALONG WITH VOIDED CHECK

## AUTHORIZATION FOR DIRECT PAYMENT

I authorize the City of Fitchburg Utilities to initiate electronic entries to my checking or savings account. My account will be charged the TOTAL AMOUNT DUE on the DUE DATE as indicated on my quarterly City of Fitchburg utility bill. This authority will remain in effect until I notify you in writing to cancel it.

X \_\_\_\_\_  
(SIGNATURE REQUIRED) (DATE)

\_\_\_\_\_  
(NAME - PLEASE PRINT)

\_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
(CITY) (STATE) (ZIP)

\_\_\_\_\_  
(NAME OF FINANCIAL INSTITUTION)

BANK ACCOUNT NUMBER \_\_\_\_\_ CHECKING  OR SAVINGS

BANK ROUTING NUMBER

(between these symbols | : | on the bottom of your check)

HERE  
CHECK  
VOIDED  
STAPLE

Utility Acct. No. \_\_\_\_\_